

Land Conservation Manager

The Land Conservation Manager is a key team member of the Land Trust's Land Protection Team. This position, like all land protection and conservation positions at the Land Trust, is utility in nature and will engage in all aspects of land protection as needed. The position requires a balance of fieldwork and office administrative and project management work.

Specific job duties are as follows:

- Conducting annual monitoring of conservation easements
- Conducting field work for, and creating baseline documentation and Phase 1 Environmental Assessment Reports for new land acquisitions and updates for older easements, with the assistance of new personnel.
- Conducting annual monitoring for all fee-owned properties, with the assistance of new personnel, as required.
- Working with staff, volunteers, and contractors on fee-owned properties.
- Assisting with the creation of work plans, partnerships, and other opportunities as they arise for fee-owned properties.
- Assisting with the creation of land management plans and conducting all associated field work, including but not limited to, surveying boundaries, natural resources/ forestry inventories, and other field-based operations.
- Conducting field work.
- Conducting contract work, including but not limited to 3rd party review for mitigation work.
- Creating maps, attending meetings, and assisting with grant projects.
- Participation in outreach and fundraising events, including the set-up, break-down, and preparation for events.
- Participation in organizational and board functions as necessary.
- Other tasks as directed by the Executive Director.

Qualifications

- Background/education in land conservation including a minimum of a bachelor's degree in environmental science or related field, ex., natural resources, land planning, agriculture or forestry.
- Experience in computer applications such as Landscape, ARCMAP GIS programs, spreadsheets, and project management-related software.
- Excellent organizational skills.
- Excellent verbal and written communication skills.
- Ability to walk over rough terrain.
- Ability to travel throughout the Tug Hill/Fort Drum region. Occasional weekend/weeknight work is required.
- Must have a valid Driver's License and your own vehicle.